

2025

RESERVATION PACKET



Complete this packet and email to: admin@treefarmsports.com

Invoices are sent via email, and payments must be made by check

Payments are mailed to:

Tree Farm Recreational Facility

PO Box 8436

Essex, VT 05451

The Tree Farm Recreational Facility thanks you for your support!

www.treefarmsports.com

CONTACT INFORMATION & ACKNOWLEDGMENTS

Club/Group Name: _____

Tournament/Event Name (if applicable): _____

Primary Contact Name: _____

Address: _____

Email: _____ Phone: _____

Secondary Contact Name: _____

Address: _____

Email: _____ Phone: _____

Acknowledgements:

Initial:	Included in this packet are the Tree Farm General Rules & Conditions, and the Tree Farm Reservation Field Use Rules. All clubs, groups, and users are required to abide by the rules and conditions of the Tree Farm. The reservation organization acknowledges receipt of the rules and will share the rules with their respected organizations, leagues, teams, users, coaches, participants, and fans. For large events, the reservation organization acknowledges that a Parking/ Traffic Plan is required.
Initial:	All reservation organizations are required to submit a current certificate of insurance naming the Tree Farm Recreational Facility as a Certificate Holder under "Additional Insured". A copy of the insurance certificate is required prior to reservation.
Initial:	All reservation organizations should consider tournament/event insurance in the event of a full or partial cancellation.

Signature: _____ Date: _____

TREE FARM RECREATIONAL FACILITY USE RELEASE & WAIVER

ACKNOWLEDGEMENT OF UNDERSTANDING, being a duly authorized representative of the organization requesting field(s) at the Tree Farm Recreational Facility, I acknowledge that I have read and understand the Tree Farm Recreational Facility Rules attached and agree to inform my users and abide by the conditions within the policy.

Signature: _____ Date: _____

LIABILITY RELEASE made this _____ day of _____, 20_____ by

(Organization): _____

IN CONSIDERATION, of permission being granted by the Tree Farm Recreational Facility to use the requested field(s), (Organization) _____ hereby and forever discharge and release Tree Farm Recreational Facility, its agents, employees and officers, from all actions, claims, demands, judgments and damages which we, or any of the participants in our program or group, may have, or claim to have, or acquire in the future, for all personal injuries, or damage to property, rising out of our organization's use of the permitted facility.

WE ACKNOWLEDGE that we have total responsibility for the program and our group and for the safety of all its participants. In addition, we acknowledge that the Tree Farm Recreational Facility has no responsibility for the condition of the facility, be it a building, field or open space, and that a supervisor from our organization shall always inspect the premises prior to use to ascertain that the premises are in safe and usable condition. We further acknowledge to the Tree Farm Recreational Facility that our organization or group has adequate liability insurance, and that such insurance protects the Tree Farm Recreation Facility to the extent of its interest. We further acknowledge that a Certificate of Insurance will be provided to the Tree Farm Recreational Facility, naming the Tree Farm Recreational Facility as the certificate holder as Additional Insured under the policy. This will be sent along with the reservation packet prior to the reservation being confirmed.

IN WITNESS WHEREOF, the undersigned, being a duly authorized representative of the above-named organization has executed this release on the day and year first above-written.

Signature: _____ Date: _____

TITLE II-ADA: (Americans Disability Act) - Note: Title II of the ADA prohibits the Tree Farm Recreational Facility from providing support including facilities to any organization which discriminates on the basis of disability. I, _____ agree that while we use the Tree Farm Recreational Facility building, fields or open space for practice, games, tournaments, meetings and other such events, we will not discriminate on the basis of disability.

Signature: _____ Date: _____

RESERVATION REQUEST FORM - HOURLY

Club/ Group Name: _____

Field Need (circle): Soccer Rugby Frisbee Football Other:

Field Size (circle): U8 U10 U12 FULL

Fields are reserved in 1/2 hour increments for all practices and games

Games: U8/U10 - 1 Hour, U12/U14 - 1.5 Hours, U16 - Adult: 2 Hours

DATE	DAY OF WEEK	START TIME	END TIME	AGE GROUP	ONE TIME OR WEEKLY?

All league organizers attach your game schedules including opponents